



## **ANDHRA PRADESH STATE COUNCIL OF HIGHER EDUCATION**

(A Statutory body of the Government of Andhra Pradesh)

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### **SYLLABUS OF**

## **SOCIAL WORK METHODS**

### **UNDER SKILL DEVELOPMENT COURSES**

### **UNDER CBCS FRAMEWORK WITH EFFECT FROM 2020-21**

### **PROGRAMME: FOUR-YEAR UG HONOURS PROGRAMME**

**(To be Implemented from 2020-21 Academic Year)**

A.P. State Council of Higher Education  
B.A., B. Com., B.Sc. etc. Programmes  
(Revised CBCS w.e.f.2020-2021)

**Skill Development Courses  
To be offered from Semesters I to IV**

### **ARTS STREAM**

#### Syllabus of **SOCIAL WORK**

(Total 25 hrs (02h/wk), 02 Credits & Max. 50 Marks)

#### **Learning Outcomes:**

*By successful completion of the course, students will be able to:*

- 1. Understand the basic concepts relating to social work practice, values, principles of social work and social problems in India*
- 2. List out different approaches of providing help to the people in need.*
- 3. Acquaint the process of primary methods of social work*
- 4. Get to know the skills of working with individuals, groups and communities.*

#### **Syllabus**

##### **Unit-I:(07Hrs)- Introduction to social work and concepts related to social work**

Introduction to Social Work- Definition- Scope- objectives - Functions- social service, social welfare services, social reform, major social problems in India; Social work philosophy, values, objectives, principles, methods and fields of social work.

##### **Unit-II:(09Hrs) Methods of Working with Individuals and Groups**

Social case work –Definition-scope and importance of social case work, principles and process of social case work -Tools and techniques in social case work- Counselling skills. Social Group Work-Definition-scope- the need for social group work –Group work process - Principles of Group Work -Stages of Group Work-Facilitation skills and techniques.

##### **Unit-III: (09Hrs)Workingwith Communitiesand Field Work in social work**

Community – definition - characteristics- types- community organisation as a method of social work-definition-objectives-principles- phases of community organization -

concepts of community development, community participation and community empowerment.

Field work in social work – Nature, objectives and types of field work - Importance of field work supervision.

**Suggested Co-curricular Activities:(05 hours)**

1. Divide the students into groups, each group containing not exceeding 10 students depending upon the total number of students in a class or section. Each group can search in internet about any one of the institutions which work for the welfare of children or women or elderly or scheduled caste and scheduled tribe children or differently abled persons or Juvenile homes or Correctional homes or hospitals or Mahila Pragathipranganam or Swadhar project or any social welfare project or non governmental organizations (NGOs) to have an idea about welfare agencies working for the needy.
2. Ask each group to exchange and discuss the information with other groups in the classroom with the information they collected on Internet.
3. Group Discussion with the students- what type of community problems they observe in their villages/towns/cities? Ask them to tell what are the line departments which will help to solve the problems of their communities and suggest them what type strategies help the communities to empower.
4. Invited lectures/Training by local experts
5. Visit to a community
6. Assignments, Quiz etc.

**References:**

1. Chowdhary, Paul. D. (1992). Introduction to Social Work. New Delhi: Atma Ram and Sons.
2. Friedlander W.A. (1955). Introduction to social welfare, New York, Prentice Hall.
3. Government of India, (1987). Encyclopedia of Social Work in India (Set of 4 Volumes). New Delhi, Publications Division, Ministry of Information and Broadcasting.
4. Lal Das, D.K. (2017). Practice of Social Research – Social Work Perspective, Jaipur, Rawat Publications.
5. Madan, G.R. (2009). Indian Social Problems (Volume 1 & 2). New Delhi: Allied publishers Private Limited.
7. Siddiqui, H.Y.(2007). Social Group Work. Jaipur: Rawat Publications
8. Pasty McCarthy &Carolyn Hatcher, (2002). Presentation skills. The Essential Guide for Students. New Delhi, Sage Publications.
9. Websites on Social work methods.

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**MODEL QUESTION PAPER FORMAT**

Max Marks: 50

Time: 1 ½ hr (90 Min)

**SECTION A** (Total: 4x5=20 Marks)

(Answer any four questions. Each rewsna carries 5 marks  
(At least 1 question should be given from each Unit)

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

**SECTION B**

(Total: 3x10 = 30 Marks)

(Answer any three questions. Each rewsna carries 10 marks  
(At least 1 question should be given from each Unit)

1.	
2.	
3.	
4.	
5.	

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**MODEL QUESTION PAPER**

Max.Marks:50

Time: 1<sup>1/2</sup> hour (90 minutes)

**SECTION-A** (Total 4x5=20 Marks)

(Answer any four questions. Each answer carries 5 marks)

1. Elucidate the objectives of social work.
2. Write the difference between social service and social welfare service.
3. Discuss about values of social work.
4. Write the various fields of social work.
5. Describe the techniques-ventilation and Empathy.
6. Write the qualities of a leader.
7. Explain the characteristics of community.
8. Describe the importance of field work in social work.

SECTION-B (Total=3x10 =30 marks)

(Answer any three questions. Each question carries 10 marks)

9. Discuss any two major social problems in India.
10. Write in detail principles of social work.
11. Define Social Case work and discuss the process of social case work.
12. Describe the stages of social group work and discuss how you resolve group conflicts in a group.
13. Define Community Organisation? Write the phases of community organisation?

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