The kind of changes that are taking place globally necessitating technology interventions in education sector on a massive scale. The Education 4.0 requires such a learning system where each and every student’s needs are addressed personally and provide a facility to learn anywhere, anytime with world class learning resources. A well-designed Learning Management System for online teaching and assessment became essential to meet the new learning challenges. As a felt need, a separate LMS platform was deployed by the AP State Council of Higher Education (APSCHE) so that it can be accessed by all students of Higher Education in the State. The APSCHE LMS is also integrated with Institute – Industry Connect (IIC), a portal for the Student Placements in various industries.

One of the major challenges faced for the deployment of the APSCHE LMS portal is the development of e-content for the LMS. With the assistance of various Universities and Degree Colleges, content generators are identified and a 5-day training was given for the content generators for the production of e-content by the IITDM, Kurnool. And two workshops are conducted for the identified faculty of JNTU-K and JNTU-A in their respective Universities.

To further guide the content generators, the AP State Council of Higher Education is bringing out this “User Guide” elaborating step by step process both for content uploading and for the Institute – Industry Connect. I am sure this LMS user Guide will help all the content developers to use the APSCHE LMS portal with comfort and ease.

My appreciations to e-Pragathi, Department of Information Technology, Electronics and Communications, Government of Andhra Pradesh for developing the portal. I wholeheartedly thank Prof. K. Ramamohana Rao, Vice-Chairman APSCHE & the Director, QIC for taking forward the project of LMS and IIC. I thank the Academic Officers, Dr. B. S. Selina, Dr. P. Anil Kumar and Sri. Srirangam Mathew, for their efforts in on-boarding the project. I also thank Sri. Dinesh of e-Pragathi for preparing this User Guide and Sri. Rajeswara, Computer Operator, APSCHE for the type-setting.

- Prof. K. Hemachandra Reddy
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1. INTRODUCTION

1.1 What is LMS?

A learning management system (LMS) is a software application for the administration, tracking, automation, and delivery of educational courses, training programs, or learning and development programs. The learning management system concept emerged directly from e-Learning.

Learning management systems were designed to identify training and learning gaps, utilizing analytical data and reporting. LMSs are focused on online learning delivery but support a range of uses, acting as a platform for online content, including courses, both asynchronous based and synchronous based.

1.2 What is APSCHE LMS?

APSCHE LMS was sponsored by APhSCE, Developed & designed by e-Pragati which has been tailor-made for students of Andhra Pradesh with emerging technologies, which connects students, Teachers, colleges, universities, recruiters, event hostess with different components.

1.3 What are the components of APSCHE LMS?

Digital Library is a virtual repository of learning resources that have been tailor-made for APSCHE structure & curriculum with emerging digital technologies for making its resources more accessible to all higher education students of our state.

Industry Institute Connect helps AP state students to find Internships/Jobs with committed organizations towards generating employment in the state of AP.

Recommendations will help students to find campus events, webinars, workshops, student Promotions, training, hackathons, educational and job fairs.
1.4 Stakeholders of each component with their functions & features.

Digital Library:
- **Learners/ Students**: Search the content, View the content, Download the content, Takes Quiz, Share the content, Post the Comments, and can connect with Teachers/Instructor.
- **Teachers/ Instructor**: Post Content, Create Quiz, Edit Content, and all the features of Students.
- **Program Coordinator/Administrators**: Manage Teachers, Add new masters, Approve/Deny Content and all the features of Students, Teacher.

Industry Institute Connect:
- **Jobseekers**: Search the Jobs, View the Jobs, Save the Jobs, Share the jobs and apply for jobs. All the Registered Learners/ Students, Teachers/Instructor can be Jobseekers.
- **Recruiter**: Post the Job, View the responses for a job, Shortlist responses & connect with job seekers of received responses. Recruiters are the representatives of Industries who were appointed by the IIC Nodal officer and University LMS Program Coordinator can post the jobs.
- **IIC Nodal Officer**: Can post jobs irrespective of industry throughout the district, manage recruiter list

Recommendations:
- **Host**: Post the Event/Recommendations Edit the Event/Recommendations, Download the detailed list of Interested/Applied Audience. Only Program Coordinators have the access to Post/Host the event.
- **Audience**: Search the Event/Recommendations, View Event/Recommendations, and Apply & select Event/Recommendations.
1.5 Requirements for Students, Teachers, Coordinators, Recruiters, SPOCs

**Student:** Student needs to provide the details of his/her Course, Branch, Batch, and College with Aadhar & University ID number. The entered details should match with the Students Legacy data existing in the system.

**Teacher:** Teacher needs to enter the details of University, College, Course, Aadhar & University ID number, enter details that should match with system legacy data and Program Coordinator approval.

**Program Coordinator:** The requirements of Program Coordinator are the same as Teachers. In addition to that department need to appoint a Program Coordinator offline.

**Recruiter:** Details to be provided by District IIC Nodal officer in a defined format.

**IIC Nodal Officer:** Details to be provided by the APSCHE in a defined format.

1.6. Logging to the System, Editing Profile

1.6.1 How do I register to the system?

- The user needs to search [https://apschelms.e-pragati.in/](https://apschelms.e-pragati.in/) from Google chrome.
- User need to select the Signup button
- Student, Teacher, Program Coordinator need to sign up with the required details & OTP.
- Teacher, Program Coordinator registration will be completed after approval by Program Coordinator, APSCHE.
1.6.2 How do I log in to the site?

- The user needs to search https://apschelms.e-pragati.in/ from Google chrome.
- The user needs to select the Login button.
- The user needs to provide a User Name & Passcode.
- Registered mail will be the user name & Registered Mobile number will be the initial passcode.

1.6.3 How do I Update my passcode?

- User to select the update passcode from Dropdown icon next to user profile name on the header of welcome page and then select Update Passcode from the list.
- Need to provide current passcode, new passcode & confirm the new passcode.
1.6.4 How do I reset my passcode?

- Users need to select Forgot Passcode link on the Login container.
- The user needs to provide a registered mail id.
- The system will send OTP to registered Mail ID & mobile number.
- Once the user authenticates the OTP, System will allow the User to Update the Passcode

![Image of WELCOME BACK and FORGOT PASSWORD forms]

1.6.5 How do I edit my profile?

- Users need to click on the edit profile from the Drop-down icon next to the user profile name on the header of the welcome page and then select edit profile from the list.
- The system populates the user details & allow the user to update

![Image of edit profile form]
2. DIGITAL LIBRARY (DL)

2.1 What is DL?
Digital Library is a virtual repository of learning resources that have been tailor-made for APSCHE structure & curriculum with emerging digital technologies for making its resources more accessible to all higher education students of our state.

2.2 Who can post the content?
Teacher & Program Coordinator has the access to post the content.

2.3 What are the prerequisites for posting content by a Teacher?
- The registered Teacher will get his request approval from Program Coordinator.
- Respective masters of the content should be listed in the system.

2.4 Did posted content need any approvals?
The Content Posted by the Teacher needs to be approved by the respective university Coordinator and the Program Coordinator can post the content directly without any approvals.

2.5 How does the Program Coordinator Approve Content?
- Approval actions pending will be notified on Program Coordinator welcome page.
- Once the Program Coordinator selected the action, System will redirect to the content pending approval
- Each content will be displayed in the separate tab with Approve / Deny buttons
- By reviewing the content thoroughly Program Coordinator can take an action to Approve or Deny the content.
The status of action will be displayed to the Teacher and the Content will be hosted if approved.

2.6 What should a Teacher do, if the relevant master’s data is not available while uploading?

- The Teacher needs to raise an offline request to the Coordinator to create the required masters.
- Based on the request Coordinator can add masters for tagging content while uploading.
- Once Coordinator creates the masters, a Teacher can post the content.

How to add new masters?

- Program Coordinator need to select the add masters button on the welcome page
- The system will direct to add masters screen
- Program Coordinator can select the higher hierarchical drop downs and selects the plus button when the Program Coordinator wants to add masters.
- Once the Program Coordinator filled all the fields of masters through Drop-Downs / input Textboxes, Coordinator can submit the new masters.
2.8 How does the Teacher upload content?

- Teacher / Program Coordinator to select upload content from welcome Page.
- The system will redirect to the upload content page
- User to select all the masters & To upload the video
- The user has the option to upload the Attachments & Quiz.
- Once the user selected the attachment, the user can attach the files with titles.
- Once the user selected the quiz, the user can upload the quiz with questions, options, correct answers & explanations.

2.9 Data limit for uploading the content

- For uploading video system will allow 15 MB per minute.
- 5 MB for each attachment.
- 75 MB for video file type in attachment.
- 1 MB for quiz images.

2.10 How does the Teacher view a list of posted content?

- User need to select the view summary on the welcome page
- The system will populate the list of contents with status,
Tagged masters & Views count:

- Users can Hide / Delete content from the view summary.
- Users can also edit the content.

### 2.11 How do Teacher edit content?

- From View summary user to select the edit button
- The system will populate the existing data of the content, user can edit wherever required, like uploading new attachments, creating a quiz, editing the description

### 2.12 How do Teacher post quiz?

- User to select the Upload content
- User to select quiz button
- User to add the question, options, correct answer, and explanation.
- Users can also add images to questions & options.
- User to select add a question for adding a new question
- All the submitted questions will be listed at bottom of the screen
- User can select the edit in the list and can edit any previous question
- Once the user selected submitted, the quiz will be added to the content.
2.13 How to share the content?

- User to select the share icon on the content tab.
- Once the user selected the share icon, the content container will extent with the link, copy button, FB icon & WhatsApp icon.
- User can also copy the link and share it through any medium
- Once the user selects FB or WhatsApp icon, the system will redirect to the respective platforms. Then the user can select whom to share and share the content.

2.14 How does Student search content?

- Once the user logged in, will find a search ribbon on top with a filter
- University > Course > Branch > Subject > Chapter > Module and Teacher are the available filters
- User can select the low hierarchical filter only higher is selected, where the module is independent
- Once filters are selected, the user can select the search button and respective content will be populated.
2.15 How does Student view the content?

- Content tabs will be displayed to the user based on the search
- In the content tab, the user can find clear details of the content like masters, title, description, and whether it has quiz /Attachment or not.
- Once the user clicks on the tab, the system will redirect to the View content page.
- From the view content page, the user can redirect to the view Quiz & View attachments page by selecting the respective buttons.
- Quiz & Attachments buttons will be faded if the respective content didn’t have any quiz/ attachments.

2.16. How does the student download the content?

- User to select the content and redirects to view content page
- On the right down end of the video viewer, the user will find three vertical dots
- Once the user selected the dots, few actions buttons will be displayed and the user to select the download from it
• User need to select the attachments and click on the file links to download the respective attachment.
• Users can download all attachments of respective content with a single click in a zip folder.

2.17 How does the student connect with Teacher?
• Once the user redirect to the view content page.
• User to click on the connect with Teacher button, then the system will redirect the user to Gmail.
• Default system will use register student mail as from & register Teacher mail as to mail id.
• User to enter the content and connect with a Teacher through email.

2.18 How does the User post the comments?
• User to navigate to view content page.
• The screen will display the discussion form on the next right to the video playing.
• User to post the comment on the text box & select the submit icon.

3. ICC

3.1 What is IIC?

Industry Institute Connect helps AP students to find internships/Jobs with committed organizations towards generating employment in the state of AP.

3.2 Who are the actors?

• Jobseekers: Search the Jobs, View the Jobs, Save the Jobs, Share the jobs and apply for jobs. All the Registered Learners/ Students, Teachers/Instructor can be Jobseekers.

• Recruiter: Post the Job, View the responses for a job, Shortlist responses & connect with job seekers of received responses. Recruiters are the representatives of Industries who were appointed by the IIC Nodal officer and University LMS Coordinator can post the jobs.

• IIC Nodal Officer: Can post jobs irrespective of industry throughout the district, manage recruiter list.

3.3 How to post the job?

• User to select the Post Job icon on the IIC page
• The system will redirect to the upload job page
The user needs to attach the tags, Job description and objective questions.

Once the user selected the post button, the job will be displayed on postings.

3.4 How to share the job?

- Users to select the vie summary
- Posts by the user will be listed
- User to select the share icon on the tab which we need to share via available platforms.

3.5 Who can apply for the job?

All the registered users of different roles can apply for the jobs.

3.6 How to search for a job?

- User need to select View jobs on IIC
- The system will redirect to a page with the filter to shourtlist the job search.
- Once the user selected and filters & applied search button.
- The jobs posting will be listed.
3.7 How to view the job?

- User need to select the view button on the interested tab for displayed jobs.
- The system will redirect to the view job page & populate all relevant details of that job.

3.8 How to apply for the job?

- On the view job page, student to answers the objective questions posted to a recruiter at the time of posting
- Once those were selected then only submit button will be visible
- The system will redirect to the personal details page,
- User to fill in the details & attach resume
- Once submit button was selected, the job will be posted.

3.9 How to View the job posting responses?

- The user needs to select the view summary button.
- A list of postings posted by the recruiter will be displayed.
• The user needs to select the respective posting.
• Responses will be displayed with few details of the job seeker.

3.10 How to Shortlist the responses?

Once the user opened the view responses page, the system will facilitate filters on the left side of the screen with skills, qualifications, experience by selecting the respective keywords user can shortlist the responses.
4. RECOMMENDATIONS

4.1 How to go to recommendations?
User to select the recommendation on the home page.

4.2 Who are the actors?
- Host: Post the Event / Recommendations Edit the Event / Recommendations, Download the detailed list of Interested/Applied Audience. Only Program Coordinators has the access to Post/Host the event.

4.3 Who can post recommendations?
- University Program Coordinator

4.4 How to post recommendations?
- User to select the home button on the recommendations system will redirect to add recommendation page.
4.5 Who can view recommendations?
- User to select the details of recommendations like location, subject, time, title, description, and submit even with the poster.

4.6 How to search for the recommendation?
- Once user navigated to recommendations page, user can search the recommendations by selecting the dropdown values.

4.7 How to apply for recommendations?
- After searching for the recommendation click on the apply button.
4.8 How to download the details of applied candidates?

- Click on the download button.
APSCHE LEARNING MANAGEMENT SYSTEM (LMS)

Frequently Asked Questions
APSCHE LMS FAQ's

1. What is APSCHE LMS? Why do you need an APSCHE LMS?
APSCHE LMS was sponsored by APSHCE, Developed & designed by e-Pragati which has been tailor-made for students of Andhra Pradesh with emerging technologies, which acts as a comprehensive platform for students, Teachers, colleges, universities, recruiters, event hostesses with different components.

2. How to go to the APSCHE LMS?
The user needs to go to the URL, https://apschelms.e-pragati.in/ using any of the Internet Browsers (eg: Google Chrome).

3. What are different modules available in APSCHE LMS?
Digital library, Industry Institute Connect, Recommendation.

4. What are the different roles present in APSCHE LMS?
Students, Teachers, Program Coordinators, Recruiters, and Nodal Officers.

5. How do Students Sign Up in APSCHE LMS?
Student needs to provide the details of his/her Course, Branch, Batch, College with Aadhar & University ID number. The entered details should match with the Students Legacy data, existing in the system.

6. How do Teachers Sign Up in APSCHE LMS?
The Program Coordinator will generate the Teacher registration link and will share the web link to the Teacher which can be used for one Teacher registration post which expires. Teacher needs to enter the following details - University, College, Course, Aadhar & University ID number.
7. How do University Program Coordinator Sign Up in APSCHE LMS?
The requirements of Program Coordinators are the same as Teachers,

8. How does Recruiter logins to APSCHE LMS?
Details to be provided by District IIC Nodal officer in a defined format.

9. How to recover the forgotten passcode?
- Users need to select Forgot Passcode link in the Login container.
- The user needs to provide his registered mail id.
- The system generates OTP to registered Mail ID & mobile numbers.
- Once the user authenticates the OTP, System will allow the User to Update the Passcode.

10. How to update user profiles?
- User to select the edit profile from the Drop-down icon next to the user profile name on the header of the welcome page and to select edit profile from the list.
- The system populates the user details & allows the user to update.

11. How to update the passcode?
- The user needs to select the "Update Passcode" option from the displayed menu after clicking the user profile name on the header of the welcome page.
- The user needs to provide the current passcode, New passcode & confirm the new passcode.

12. What are the modules accessible for the Students?
Digital library, Industry Institute Connect, Recommendation
13. How do students search for the content in Digital Library?
   - Once the user logged, they will find a search ribbon on top with a filter.
   - University > Course > Branch > Subject > Chapter > Module and Teacher are the available filters.
   - Once filters are selected, the user can search using the search button and respective content will be populated.

14. What are the parameters used for searching the content?
University, Course, Branch, Subject, Chapter, Module, Teacher.

15. How to select/distinguish interesting content?
Users select the star icon on the respective content and can shortlist the selected content by selecting interested in sort by reference filter.

16. How to view specific content in Digital Library?
Enter any tag or keyword in the search bar

17. Can a student view the uploaded video content from the position where he stopped the previous time he viewed it?
Yes, the user can resume the content video where he stopped.

18. Do the student is allowed to download the primary content?
Yes, by clicking dots on the video player and selecting the "Download" option.

19. How to download the attachments associated with the primary content?
   - User needs to select a content
   - User to click on the attachment button
   - The system will show the list of attachments
   - By selecting the respective attachment, the user can download the attachments
20. How to attempt the Quiz associated with the primary content?
   - User needs to select a content
   - user to click on the quiz button
   - the system will show the list of quiz questions
   - The user needs to answer all questions in the Quiz and submit the quiz.

21. Do the user is allowed to attempt the Quiz multiple times?
Yes, users are allowed to take the quiz multiple times

22. Do the student is allowed to share his comments/reviews on the content? if yes, how to do it?
   - User needs to select a content
   - The discussion forum is displayed to the right of the video player on the page.
   - User to post the comment on the comment box & select the submit icon.

23. How to connect with the Teacher regarding the doubts/issues for clarification on the content?
   - Once the user is redirected to the view content page.
   - User to click on the "Connect with Teacher" button, then the system will redirect the user to Gmail.
   - By default, the system will use registered student e-mail ID as from e-mail id to send & registered Teacher e-mail as to mail id at the receiver end.
   - User to enter the content and connect with a Teacher through email.

24. How to view the Quiz assessment?
User to select view assessments after submission of the quiz, then the system will navigate to quiz assessments.

25. What is "View History" functionality? How do students
access it?
Users can view the list of content viewed by him in the past, user to click on the view history icon.

26. Do the Teachers have all the features associated with the Students? What are the other new features available for Teachers?
Yes, the Teacher had all the features of students. A Teacher can upload the content and also manages it.

27. Do the Teacher can access his features directly upon registering as a Teacher?
No, Teacher will access his features only after the Program Coordinator approves his/her request.

28. Do the Teachers are allowed to upload the content without any additional attachments?
Yes, the Teacher can upload without additional attachments.

29. What are the types of video content allowed for the primary videos?
MP3, MP4.

30. Is there any restriction on the size of the Primary video content?
Yes, the maximum limit is 15 MB for a minute video.

31. What are the different types of content allowed as additional attachments?
PDF, Excel, Word, Images & Videos.

32. Is there any restriction on the size of the attachments? If yes, then what are the sizes allowed for different types of attachments?
Size is restricted to 5 MB for file types & 75 MB for video file type.
33. How many attachments are allowed? Is there any restriction on the number of attachments?
No restrictions

34. What types of Quiz questions are allowed?
Only multiple choice question types are allowed

35. Do the Quiz questions/answer options allow images/audio files/video files?
The system only allows users to post images for both questions & answers, but not audio or video.

36. Do the Teacher is allowed to remove/update the questions while adding the Quiz?
Yes, by clicking the respective question on the table below, he can update or delete it.

37. How many questions are allowed in Quiz? Is there any restriction for the number of questions?
No limit on the number of questions.

38. Is there any facility available for the Teacher to check the uploaded content?
Yes, the Teacher can see the uploaded content by clicking view summary

39. What is the "View Summary" functionality?
List of consolidated content uploaded by the respective Teacher with status & where he can edit, hide/unhide the content

40. What are the different statuses of the uploaded content available in "View Summary"?
live, waiting for approval, rejected, waiting for deletion

41. What are the different actions a Teacher can perform on content on the "View Summary" page?
Edit, share, hide/unhide, delete
42. When does the Teacher be allowed to Edit/Update content on the "View Summary" page?
When the status of the content was live or rejected

43. How do the Teacher Edits/Updates content on the "View Summary" page?
When the user selects the edit button, the system will allow the user to edit the existing content.

44. When does the Teacher be allowed to Share content on the "View Summary" page?
The Teacher is allowed to share the link when the status of content was live.

45. How do the Teacher Shares content on the "View Summary" page?
by selecting the share icon on the content tab & can share the link through different platforms

46. When does the Teacher be allowed to Hide/Unhide content on the "View Summary" page?
When content is at waiting for approval/live

47. How do the Teacher Hides/Unhides content on the "View Summary" page?
Teacher to select the hide/unhide button on the content tab

48. When does the Teacher be allowed to Delete content on the "View Summary" page?
when the status of the content was live/rejected

49. How does the Teacher Deletes content on the "View Summary" page?
Teacher to select delete button on content tab & to authenticate OTP.

50. Do the University Coordinators have all the features
associated with the Teachers?
Yes, the Coordinator will have all the features of the Teacher

51. What are the actions the Coordinator can perform on Teachers?
Coordinator can approve/deny Teacher registration and content

52. Without Coordinator approval do the Teacher can upload/Update/Delete content in the APSCHE LMS portal?
No, Teacher cannot delete, update, upload content without Coordinator approval, but can’t upload/update the content.

53. At any point in time do the Coordinator can change the Teacher status (Approve/Reject)?
Yes, at any point in time, Coordinator can deny the Teacher access

54. Once the Coordinator rejects Teacher access, do the Teacher can upload/Update/Delete content in the APSCHE LMS portal?
Once Coordinator Denied the Teacher access, Teacher can’t post/upload/Delete content

55. How to download the Teachers list? In what formats do the list is downloaded?
- Coordinator to select Teacher list
- Coordinator can download the list in Excel format from the top of the screen

56. What are the actions the Coordinator can perform on the content uploaded by the Teachers?
Coordinator can approve / Reject the content posted by the Teacher

57. What is "Sort By Relevance" on the Actions page? What types of sorting can be performed?
Sort by Relevance is the function to sort the order of content displaying in action pages. The latest update, Latest modified, Selected, Most viewed is the Sort by relevance filters.

58. How many records per page can be displayed on the Actions page?
By default, 10 records will be displayed.

59. What is "Add Masters" functionality for Coordinators?
   - Masters are used by Teachers to tag content while posting
   - if the Teacher didn’t find the relevant masters to add content
   - ADD Masters function was facilitated to Coordinator

60. How to add masters?
   - Coordinator to select add masters in the welcome page
   - moderator to select the "+" button to the respective field and to add the masters in the applied text box.

61. Do the newly added Course / Branch / Subject / Chapter / Module can be viewed in other Universities?
The newly added masters can be viewed by all the Teachers in that university

62. How to Logout of APSCHE LMS?
   - user to select the drop-down next to the profile name
   - used to click on the logout from the list.

63. What is Industry Institute Connect Module in APSCHE LMS?
Industry Institute Connect helps AP state students to find internships/Jobs with committed organizations towards generating employment in the state of AP.

64. What are the different roles present in Industry Institute Connect Module?
Recruiter, Job Seeker and Nodal Officer

65. What does a Recruiter/Industry SPOC can do?
The recruiter can post the jobs, view & short-list the responses

66. What can a Program Coordinator do in the Industry Institute Connect module?
Program Coordinator will have the access to all the functionalities of the Recruiter.

67. What do a District SPOC/District Nodal Officer can do?
District SPOC can post for all industries in the district and view the list of recruiters

68. What do a State SPOC can do?
can post jobs throughout the state & view reports.

69. What are the roles of Students and/or Teachers in the Industry Institute Connect module?
Students and Teachers act as jobseekers in Industry Institute Connect Module

70. What are the different parameters considered while a search for opportunities can be performed?
Type, location, Category, pay, role, qualifications, experience

71. Who Can post a job in the Industry Connect module?
Program Coordinator, industry SPOC, District SPOC, and State SPOC

72. Can an Industry SPOC post jobs for industries other than the industry he is representing?
NO, Industry SPOC can’t post jobs for industries other than the industry he is representing.

73. Can District SPOC post jobs for industries in the districts
other than the district he is representing?
NO, Industry SPOC can’t post jobs for industries other than the District he is representing.

74. Do a University Program Coordinator post jobs for industries in districts other than the district that belonged to the University?
NO, the University Program Coordinator can post only in the district where his university is located.

75. Do the State SPOC can post jobs for any industry in any district in the State?
YES, State SPOC can post jobs for any industry in any district in the State.

76. How do Jobs are posted in the Industry Connect module?
- Should log in as a Recruiter role.
- Select the post job icon.
- Fill in the required details for posting the job.

77. What types of jobs can an employer post in the Industry Connect module?
Part-time, Fulltime, Internships

78. Can the employer post jobs for multiple locations regarding the same opportunity?
Yes, but based on the role of Login.

79. Can the employer post jobs for multiple Roles in the same opportunity?
Yes, the employer can post jobs for multiple Roles in the same opportunity.

80. Do the employer can post jobs for multiple Qualifications in the same opportunity?
Yes, the employer can post jobs for multiple Qualifications in the same opportunity.

81. Do the employer can post jobs for multiple Skills in the same opportunity?
Yes, the employer can post jobs for multiple Skills in the same opportunity.

82. Do the employer can add questions while posting a job?
Yes, the employer can add three objective questions with freeze options viz. YES or NO.

83. Once the job is posted, can the employer be able to edit/modify the job?
Yes, the employer can edit/modify the job.

84. What are the parameters an employer can change while modifying the Job?
Can edit all, except the posted date.

85. What is the "View Summary" section in Industry Institute Connect?
Where recruiter can view the list of posted jobs with responses and can edit the jobs.

86. Who has access to the "View Summary" section in Industry Connect?
All the users, who have posted job access.

87. What actions can be performed in the "View Summary" section in Industry Connect?
Viewing the list of responses received, shortlist the responses, and editing the job.

88. What are the different parameters considered for sorting
responses in the "View Summary" section?
Skills, Qualification, Experience, and Interests

89. What is "Sort by Relevance"? What are the types of sorting available in the "View Summary" section?
Arranging the responses in required order is sorting. The latest, Oldest, and Five colored sorting options are available.

90. What is the purpose of the "Resumes" button in Red color?
To view the list of recent responses which are not viewed at least once for a particular posting.

91. What is the purpose of the "Resumes" button in Yellow color?
To view the list of the total received responses for a particular posting.

92. What are the different parameters considered while sorting for responses/Resumes for a particular job in the "View Summary" section in Industry Connect?
Skills, Qualification, Interests

93. How do students access the Industry Connect module?
By clicking on the industry connect button on the welcome page

94. How do students search for jobs in the Industry Connect module?
- Login to LMS
- Selecting Industry Connect link/button
- Apply filters and Click on the search button

95. What are the different parameters considered for searching jobs by the students in the Industry Connect
module?
Location, Qualification, Experience, skills, Pay, type, category, and role are the parameters used for searching the jobs.

96. How do the students can apply for jobs?
Should select the interesting posting and fill the required details with the resume attachment.

97. Can the students apply for multiple jobs?
Yes, the student can apply for multiple jobs.

98. Can the students apply multiple times for the same job?
Yes, the student can apply for the same job multiple times.

99. Can the students share the jobs with others? If yes then in how many different ways the jobs can be shared?
Yes. Users to click the share icon on the job posting Can copy the job posting link or can share by selecting the existing social media buttons.

100. Can a student show interest in a job for later viewing? If yes how to do it?
Yes, students to select the start button on the interesting job posting and to click on selected and sort by relevance for viewing all the interesting postings later.

101. What is "Sort By Relevance"? What are the types of sorting available on the Job Search Results page for a student?
The jobs will be displayed in the order concerning the filter applied by the user. The options available are newest to oldest, oldest to newest, selected, viewed, applied.

102. How many jobs per page are displayed in the Job Search Results/ View Summary page.
103. What is the Recommendations module in APSCHE LMS?
Recommendations will help students to find campus events, webinars, workshops, student Promotions, training, hackathons, educational and job fairs.

104. How to navigate to the Recommendation module?
Click on the Recommendations icon on the welcome page.

105. What are the different roles present in the Recommendations module?
Host (The one who hosts the event) & Attendees (The ones who view and apply for the event)

106. What is an Event?
Something that is happening at a specific time and location is related to students and Teachers.

107. Who can create/add Events?
University Coordinator/State Nodal Officer creates the event in the recommendations module.

108. How to create/add an Event?
- Login as University Coordinator/State Nodal Officer role
- Click on the Recommendations icon on the welcome page
- Click on the add button on the Recommendations module

109. Does a University Program Coordinator create / Add Events for other Universities?
No. A university Program Coordinator can't create or add events for other universities, but the State Nodal Officer can add/create the event for all universities.
110. What is the "View Summary" functionality in Recommendations?
It facilitates the Program Coordinator to view the list of events posted by him with clear details, where the user can download the list of attendees and can edit the event.

111. What is "Sort By Relevance"? How many types of sorting are available on the "View Summary" Page?
Where users can view the events in required order based on selection. Latest, Oldest, Interested, and Applied is the available sorting filters.

112. How to share Events on the "View Summary" Page?
- User to click the share icon on the event
- Can copy the event link or can share by selecting the existing social media buttons

113. Can Program Coordinator Edit/Modify the Events he created? If yes how to Edit/Modify?
Yes, the host to click the edit button on the view summary page of the recommendation’s module.

114. How to export the Event details to an excel file?
User to click on the view event summary, and to click on the excel button of the respective event page.

115. What parameters are used for searching Events?
Selecting event subject, sub-subject, university, date, and location are parameters used for searching events.

116. How to select/distinguish interested Events by the attendee?
Users to select the star icon on the respective event and can shortlist the selected events by selecting interest-in sort by reference filter.
117. Can the students share Events? If yes then how?
- Yes, User to click the share icon on the event
- Can copy the event link or can share by selecting the existing social media buttons

118. Who can Apply for Events?
All the registered users in the portal can apply for the events irrespective of role

119. How to Apply for an Event?
- Select Recommendations on the welcome page,
- Search and click on the interesting events
- Select apply button

120. Can the student communicate with the Event Host? If yes how?
Yes, once the user navigated to view the event page user can connect to the host via Gmail by selecting the "connect with host" button.